

25X1A6a Acting Chief, [REDACTED] 4 October 1950

FOIAb3b1 Chief, [REDACTED]

25X1A9a [REDACTED]

REF. : Administrative Instruction No. 10-13 dated 4 October 1950

25X1A9a 1. Attached hereto is approval for [REDACTED]
to pursue unofficial course of study in English Composition.

25X1A9a 2. Reference above and procedures of this office require
that prior permission be obtained for pursuit of such unofficial
studies. [REDACTED] memorandum was submitted after commence-
ment of her studies. In addition she states that "she plans to
take an evening course ...". No actual request is made for
taking or continuing the course.

25X1A9a 3. This somewhat irregular method of securing approval
for outside courses of studies will be excused in this instance.
However, [REDACTED] should be advised that future requests
of this nature should be in accordance with existing regulations
and procedures.

25X1A9a

Attachment

JRC:pod

Adm.Off.

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information. If you are required
prior to individual classification action.